
Subject: USDA Organic Cost Share Program

Historically, this office has obtained grants to disburse reimbursements to those producers and processors qualifying for cost share assistance in the state of New Hampshire. Effective as of 2018, the NH Department of Agriculture, Markets & Food will no longer administer the cost share program. The USDA Farm Service Agency (FSA) will be the agency to oversee the program. The two agencies will be working closely together to facilitate a smooth transition.

Our process has been to provide a packet to an operation after their annual on-site inspection of which included: a copy of the inspection report, an updated certificate, and the cost share application. We will continue to provide the same packet; however will replace DAMF's application with FSA's application, and include a directory of the FSA offices for the various counties. Please remember when submitting your cost share application to also submit a copy of your current certificate and proof of payment of allowable costs. **Please submit the cost share application and applicable supporting documents to the appropriate FSA office.**

A few general reminders:

- Certified operations are eligible to receive reimbursement for up to 75% of certification costs.
- There is a \$750 maximum reimbursement per scope of certification per year.
- Certified operations may only be reimbursed for allowable certification costs paid during the eligible period. In this case, October 1, 2017-September 30, 2018. Meaning, forms cannot be submitted until your operation has been certified during this grant period.
- The cost share program is not competitive. Funds are distributed on a first-come, first-served basis until exhausted.