

## **New Hampshire Department of Agriculture, Markets & Food**

Division of Regulatory Services  
USDA Organic Certification Program

### **Standard Operating Procedures for Transaction and Export Certificates**

#### **Authority**

USDA has facilitated trade partnerships with multiple foreign countries. USDA organic products can be sold as organic to the following: Canada, European Union, Japan, Korea, Switzerland, and Taiwan. Many other countries accept USDA organic products without a specific trade partnership. Commodity –specific import requirements for the destination country include: labeling, export codes, grading, and food safety.

\*Note: DAMF is currently **not** on the approved list to issue TM-11 Export Certificates for exports going to Taiwan.

#### **Policy**

Transaction Certificates will be provided for documentation of a specific customer’s purchase of organic product from the producer. Transaction Certificates will be generated only for products listed in the producers Organic System Plan on file at the time of the request.

Export Certificates will be provided to document production of products produced under the USDA-NOP rule that also meets the requirements of export agreements with: Japan, and Equivalency Arrangements with: Canada, EU, Switzerland and Korea. Export Certificates will be generated only for products listed in the producers Organic System Plan on file at the time of the request.

Refer to the NOP’s December 2016 “**Exporting Organic Products From the US**” document for country specific compliance requirements for Export Certificates.

#### **Procedure**

- ✓ Producers who export to international markets must indicate this activity on their organic system plan.
- ✓ Producers must document that the products meets the requirements for export to the specified country.
- ✓ Every shipment of product exported to the EU, Switzerland, Japan, Korea and Taiwan requires a transaction document.
- ✓ Producer must contact this office to request the applicable transaction document.
- ✓ In response to a request, DAMF must complete the Export Verification Checklist
- ✓ DAMF must review labels of those products being exporting for compliance with the applicable labeling requirement.
- ✓ DAMF must complete the appropriate transaction document to the certified operation so that it may travel with the product.
- ✓ DAMF will complete the Export tab in the organic program database.

**Overview of Compliance Requirements**

Country	Terms of Arrangement	Labeling	Required Paperwork for Export
<b>Canada</b>	<ol style="list-style-type: none"> <li>1. Produce products without use of sodium nitrate or hydroponic/aeroponic methods.</li> <li>2. Product livestock (except ruminants) according to specified stocking rates.</li> </ol>	<p>For packaged retail products, labels <u>must</u> state the name of the USDA certifier and <u>may</u> use USDA organic seal and/or Canada organic logo.</p> <p>Retail labels must be in both French and English.</p> <p>Wholesale containers must contain: Name and address of certified operation, name of product and its organic status, Identify NHDAMF as the certifier, and traceability information (lot #).</p>	<p>Shipping documents must state: "Certified in compliance with the terms of the US-Canada Organic Equivalency Arrangement"</p> <p>Documentation from the certifier that the terms of the Arrangement have been met. (organic certification documents indicating compliance to the US-Canada equivalency)</p>
<b>European Union</b>	<ol style="list-style-type: none"> <li>1. Products must be produced or have had their final packaging within the US.</li> <li>2. Crops produced without the use of antibiotics.</li> <li>3. Meet additional specification for wine</li> </ol>	<p>For packaged retail products, labels <u>must</u> state the name of the USDA certifier and <u>may</u> use the USDA organic seal and EU organic logo.</p> <p>100% Organic is not permitted.</p> <p>"Made with Organic" claims are prohibited.</p>	<p>Shipping documents <u>must</u> include a "EU Import Certificate" completed by a USDA certifier.</p>
<b>Japan</b>	<ol style="list-style-type: none"> <li>1. Applies only to Organic plants, fungi, and plant-based processed products.</li> <li>2. Products not regulated include meat, dairy products and alcoholic beverages.</li> </ol>	<p>For organic packaged retail products, labels must state certifier.</p> <p>JAS logo is <u>required</u> on regulated products and requires a Japanese Agricultural Standards authorized</p>	<p>Shipping documents must include a "TM-11 Export Certificate" completed by a USDA certifier.</p>

		<p>importer. 100% Organic not permitted</p> <p>No “made with” category</p>	
<b>Switzerland</b>	<p>1. Products must be produced or have had their final packaging within the US. 2. Meet additional specifications for wine.</p>	<p>1. For packaged retail products labels <u>must</u> state the name of the USDA authorized certifier and <u>may</u> use the USDA organic seal. 2. Lot number must be present on Bulk Products. 3. Meet labeling requirements applicable in Switzerland.</p>	<p>Shipping documents must include a “Swiss Import Certificate” completed by a USDA certifier.</p>
<b>Korea</b>	<p>1. Processed products as defined by the Korean Food Code 2. Contain at least 95% organic ingredients 3. Have their final processing occur in the US 4. Don’t contain apples and pears produced using antibiotics.</p>	<p>Organic products <u>must</u> be labeled according to Korea’s Ministry of Ag Food and Rural Affairs organic labeling requirements.</p> <p>Processed products <u>may</u> display the Korean and/or USDA organic seal.</p> <p>“100 organic” not permitted.</p> <p>No “made with” category.</p>	<p>Shipping documents must include a “NAQS Import Certificate” completed by a USDA certifier.</p>
<b>Taiwan</b>	<p>Processed products and crops: “Organic ag products and organic processed products, accompanied by this certificate, were produced or processed using zero prohibited substances.</p> <p>Livestock and meat products: “Organic livestock products, accompanied by this certificate, were managed and produced without the</p>	<p>For packaged retail products labels <u>must</u> state the name of the USDA authorized certifier and <u>may</u> use USDA organic seal</p>	<p>Shipping documents must include a “TM-11 Export Certificate” completed by a USDA certifier.</p>

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	use of systemic pain killers Lidocaine or Procaine.”		
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