



State Conservation Committee

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nh.gov/SCC

CORD Review Procedure

Policy adopted May 18th, 2023

Objective: The State Conservation Committee (SCC, the Committee) is given the opportunity to provide a response to sales of real property by state entities. The standing guideline creates a procedure for how the SCC will review and potentially respond to CORD Surplus Land Review (SLR) requests. This procedure is necessary as CORD SLR request notification to response deadline often occur between SCC meetings.

Upon receipt of CORD review the following procedure will be followed:

1. CORD information will be sent by the Executive Director to the members of the SCC.
2. Committee members will be given one week to conduct their own review of the available materials. If a SCC member would like to make a suggestion for comment about the sale, they should send their comments to the SCC Executive Director. Comment should be sent directly to the Executive Director, and not the entire Committee. These comments may include:
 - a. Recommend the sale of the property.
 - b. Advise against the sale of the property.
 - c. Provide a response that is not for, or against, the sale, but provides additional information or a suggestion related to the sale.
3. If the response deadline occurs after a SCC Quarterly Meeting, the suggested response will be added to the agenda and brought as a motion to the meeting. If the motion is adopted by the Committee, the Executive Director will provide the Committee's response to CORD by the deadline.
4. If the response window (time of notification to deadline) does not overlap with a SCC quarterly meeting, the Executive Director, in consultation with the Chair, may provide a representative response to CORD. This will only be done if the response promotes informed decision-making related to clear agricultural and/or natural resource conservation interests at the property that align with the SCC's conservation priorities. The Executive Director's response will not recommend for or against the sale of the property, and will include a clear statement that the response does not represent an adopted position of the Committee. The response will be submitted to CORD by the deadline.
5. If a SCC member wants an emergency meeting of the Committee to consider a motion related to a SLR review, a special meeting of the full State Conservation Committee can be

called with approval of the Chair and Vice Chair, with the Executive Director posting and organizing the meeting.