



Documentation Forms for Organic Crop Producers

Total Farm Sales Record

Use this form to summarize sales over the course of a season or year, such as a total of Farmers Market sales or other types of sales.

Farm Name:

Crop Year:

Date of Sale or Delivery	Market or Buyer	Record and Location	Total Sales Receipts \$	Expenses	Net for Market

Documentation should be available for inspection to support the information recorded by producers, including the following, as applicable: receipts and organic certificates for any purchased product; transport records (e.g., delivery tags, receiving tags, bills of lading, and clean transport records); and sales records (purchase orders, invoices, or other types of records of the transaction).