Documentation Forms for Organic Crop Producers

Input Material Application Record

Use this form to record application of all types of inputs, including manure, compost, soil amendments, fertilizers, planting media or potting soil, mulches, and pest-management materials. Please be as specific as possible, and use the complete product name. (This form has many possible modifications. For example, if you use multiple inputs in a given location and/or crop, write the location and crop at the top of the form and eliminate that column in the chart.)

Farm or Ranch Location/Crop: **Year:**

Date Applied	Location and Crop[2]	Material[3] Product Name	Source/ Manufacturer[4]	Purpose / Reason for Use[5]	Organic Status Verification[6]	Application Method and Rate / Amount
3/1	*Field 1 Broccoli*	*Dipel DF*	*Valent BioSciences*	*Worm control*	*OMRI listed*	*½ lb/acre*

Documentation should be available for inspection to support the information recorded by producers, including the following, as applicable: receipts for purchased inputs, labels for any materials not listed on an approved list, receiving/source records for any free input materials, or county Pesticide Use Reports.

[2] Farm, field, parcel, or bed, and crop (including cover crops, green manures, pasture, etc.).
[3] Material or product name and formulation, if applicable.
[4] Source or Manufacturer. It is necessary to correctly identify the manufacturer (the one that formulates, manufactures, and packages a product) in order to verify whether a product is allowed for use in organic production. Be careful to note the manufacturer (distinct from the distributor—a business from which you purchase a product but that does not make it).
[5] Purposes may include soil fertility and pest- or disease-management, etc. Some materials, for example, are allowed for pest management but not as a soil amendment.
[6] OMRI or WSDA List, NOP Seal on label, or certifier review and approval.